



Development Services
Re-Construction Permit Process
HMSD



Procedures for Reconstruction Permit applications after Hurricane Michael

Inspector Office Hours: 8:00AM to 9:00AM

Permit Office Hours: 8:00AM to 5:00PM

Jeremy Head	229.438.3914	jhead@albanyga.gov
Danny Oliver	229.438.3906	doliver@albanyga.gov
Judy Glass	229.438.3903	jglass@albanyga.gov
Allen Posey	229.438.3922	aposey@albanyga.gov
Inspection Request	229.438.3928	inspections@albanyga.gov

FOR CONTRACTORS: If the permit you are requesting is for a structure that will need to be rebuilt, you will need the following:

- A site plan showing the property and structures
- Complete the Trade Permit Application with description of work and cost
- Appropriate plans for the type of re-construction
- A current Albany OTC (Occupational Tax Certificate)
- A current State of Georgia Contractors License
- Contractors Authorized Agent form if someone other than the contractor applies
- Pay appropriate fees

FOR HOMEOWNERS LIVING IN HOME: If the permit you are requesting is for a structure that will need to be re-built, you will need the following:

- A site plan showing the property and structures
- Appropriate plans for the type of re-construction
- Complete the Trade Permit Application with description of work
- Complete the Homeowners Affidavit (you must own and reside in the home)
- Pay appropriate fees

Notes:

We will leave an Inspection Ticket to let you know we have been there

There may be additional requirements if the property is located in a flood zone or historic district

Please visit the City of Albany website at www.albanyga.gov for more information