

**AFFIDAVIT
TO
COMPLY WITH O.C.G.A § 13-10-91**

NOTE: This particular document is to be used when contracting with corporations. Under Georgia law a corporation cannot execute an affidavit. The actual execution of the affidavit must be by a principal of the corporation.

AFFIDAVIT

Personally appeared before the undersigned, duly authorized by law to administer oaths,

_____ who being duly sworn deposes and says:
[Name of Principal of Corporation]

1.

I am a principal of _____, by virtue of my position as
[Name of Corporation]

[Name of Title--such as president or vice-president]

2.

The statements contained herein are based on my personal knowledge and I do not labor under any physical or mental difficulties. I am over 21 years of age and I understand the City of Albany will rely on the statements contained herein as a part of the City's obligations under O.C.G.A. § 13-10-91. This affidavit is given in conjunction with a construction project on behalf of the City of Albany known as _____.
[Name of Project]

3.

I understand that the City of Albany may not enter into a contract with

_____ unless it has registered and does participate in the Federal
[Name of Corporation]

Work Authorization Program defined in O.C.G.A. § 13-10-90(2), to-wit:

(2) "Federal work authorization program" means any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603.

4.

I understand that _____ may only contract with subcontractors that
[Name of Corporation]
are registered with and participate in the Federal Work Authorization Program. I swear, under penalty of perjury, _____ will begin work at this project only with
[Name of Corporation]
subcontractors that meet such requirements and an appropriate affidavit will be provided to City from each subcontractor.

5.

I further understand that upon contracting with any new subcontractor, _____,
[Name of Corporation]
must provide City with a written notice which shall include an affidavit attesting to the subcontractor's name, address, user identification number and date of authorization to participate in the Federal Work Authorization Program. All of this must be done within five (5) business days of entering into a contract or agreement for hire with a new subcontractor.

6.

I swear under penalty of perjury that _____ has registered
[Name of Corporation]
and does participate in the Federal Work Authorization Program as defined in paragraph 3 above.

7.

Furthermore, I swear that the Contractor's Company E-Verify ID Number for

_____ is _____ and the date of such authorization is
[Name of Corporation] *[Insert Number]*

[Insert Date]

[Name]

Sworn to and subscribed before me
this _____ day of _____ 20__

NOTARY PUBLIC
My commission expires: _____

**AFFIDAVIT
TO
COMPLY WITH O.C.G.A § 13-10-91**

NOTE: This particular document is to be used when the contractor is not subject to §13-10-91 because of the number of employees.

AFFIDAVIT

Personally appeared before the undersigned, duly authorized by law to administer oaths, _____ who being duly sworn deposes and says:
[Name of Principal of Corporation]

1.

I am a principal of _____, by virtue of my position as
[Name of Corporation]

[Name of Title--such as president or vice-president]

2.

The statements contained herein are based on my personal knowledge and I do not labor under any physical or mental difficulties.

3.

I am over 21 years of age and I understand the City of Albany will rely on the statements contained herein as a part of the City's obligations under O.C.G.A. § 13-10-91.

4.

I understand that pursuant to O.C.G.A. § 13-10-91 the City of Albany, except for the statements contained in paragraph 6, may not enter into a contract with _____
[Name of Corporation]
unless _____ has registered and does participate in the Federal Work
[Name of Corporation]
Authorization Program defined in O.C.G.A. § 13-10-90(2), to-wit:

(2) "Federal work authorization program" means any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603.

5.

I further understand that pursuant to O.C.G.A 13-10-91(b)(2) _____
[Name of Corporation]
may not enter into a contract with the City of Albany, except for the statements contained in paragraph 6, unless _____ has registered and participates in the above
[Name of Corporation]
defined Federal Work Authorization Program.

6.

I swear under penalty of perjury that _____ only has _____
[Name of Corporation]
employees and, therefore, is not required to participate in the Federal Work Authorization Program as defined in paragraph 4 above.

[Name]

Sworn to and subscribed before me
this _____ day of _____ 2008

NOTARY PUBLIC
My commission expires: _____

**AFFIDAVIT
TO
COMPLY WITH O.C.G.A § 13-10-91**

NOTE: This particular document is to be used when contracting with a business owned by individual(s). The business is not incorporated nor is it set up in any other formal structure such as a limited liability partnership.

AFFIDAVIT

Personally appeared before the undersigned, duly authorized by law to administer oaths,

_____ who being duly sworn deposes and says:
[Name of Owner(s)]

1.

I/ we are owners of _____. The latter is a trade name for the
[Name of Business]
business operated by the undersigned.

2.

The statements contained herein are based on my/our personal knowledge and I/we do not labor under any physical or mental difficulties. I/we am over 21 years of age and I/we understand the City of Albany will rely on the statements contained herein as a part of the City's obligations under O.C.G.A. § 13-10-91. This affidavit is given in conjunction with a construction project on behalf of the City of Albany known as _____.

[Name of Project]

3.

I/we understand that pursuant to O.C.G.A. § 13-10-91 the City of Albany may not enter into a contract with me/us unless I/we has/have registered and do/does participate in the Federal Work Authorization Program defined in O.C.G.A. § 13-10-90(2), to-wit:

(2) "Federal work authorization program" means any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603.

4.

I/we understand that my/our business may only contract with subcontractors that are registered with and participate in the Federal Work Authorization Program. I/we swear, under penalty of perjury, that my/or business will begin work at this project only with subcontractors that meet such requirements and an appropriate affidavit will be provided to City from each subcontractor.

5.

I further understand that upon contracting with any new subcontractor, I/we must provide City with a written notice which shall include an affidavit attesting to the subcontractor's name, address, user identification number and date of authorization to participate in the Federal Work Authorization Program. All of this must be done within five (5) business days of entering into a contract or agreement for hire with a new subcontractor.

6.

I/we swear under penalty of perjury that I/we have registered and do participate in the Federal Work Authorization Program as defined in paragraph 3 above.

7.

Furthermore, I/we swear that the Contractor's Company E-Verify ID Number for

_____ is _____ and the date of such authorization is
[Name of Business] *[Insert Number]*

[Insert Date]

[Name]

[Name – if more than one owner]

Sworn to and subscribed before me this
_____ day of _____ 20____

NOTARY PUBLIC
My commission expires: _____

**SUBCONTRACTOR'S AFFIDAVIT
TO
COMPLY WITH O.C.G.A § 13-10-91**

NOTE: This particular document is to be used when Subcontracting with General Contractors. Under Georgia law a corporation cannot execute an affidavit. The actual execution of the affidavit must be by a principal of the corporation.

AFFIDAVIT

Personally appeared before the undersigned, duly authorized by law to administer oaths,

_____ who being duly sworn deposes and says:
[Name of Subcontractor]

1.

I am a principal of _____, by virtue of my position as
[Name of Subcontractor]

[Name of Title--such as president or vice-president or owner]

2.

The statements contained herein are based on my personal knowledge and I do not labor under any physical or mental difficulties. I am over 21 years of age and I understand the City of Albany will rely on the statements contained herein as a part of the City's obligations under O.C.G.A. § 13-10-91. This affidavit is given in conjunction with a construction project on behalf of the City of Albany known as _____.
[Name of Project]

3.

I understand that all subcontractors entering into a contract or agreement for hire on this Project must be registered and participate in the Federal Work Authorization Program defined in O.C.G.A. § 13-10-90(2), to-wit:

(2) "Federal work authorization program" means any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603.

4.

I swear under penalty of perjury that _____ has registered

[Name of Subcontractor]

and does participate in the Federal Work Authorization Program as defined in paragraph 3 above.

5.

Furthermore, I swear that the Contractor's Company E-Verify ID Number for

_____ is _____ and the date of such authorization is

[Name of Subcontractor] *[Insert Number]*

[Insert Date]

[Name]

Sworn to and subscribed before me
this _____ day of _____ 20 _____

NOTARY PUBLIC

My commission expires: _____