Albany-Dougherty Historic Preservation Commission (HPC)

**Regular Meeting Minutes**

Wednesday, January 8, 2025

The Historic Preservation Commission was scheduled to meet in a duly advertised public meeting on Wednesday, January 8, 2024, at 10:00 AM.

**The following Commissioners were present:**

Will Davis

Zachary Giddes

King Randall

Matt Trice

Vice-Chair Scott Marcus

Chair Angie Jones

**Commissioners Excused:**

William Guin

Quianna Lavant (partial)

**Staff Present:**

Tonie Mitchum, Planner II

Marina Rosen, Planner II

Angel Gray, Deputy Director of Planning and Development

Michael Custer, City Attorney

Kraig Clubb, Information Technology

**Others Present:**

Wayne Yesbick

Danielle Malcom (Virtual)

Bruce Capps

**CALL TO ORDER**

The meeting was called to order at 10:10 AM by Chair Angie Jones who presided at the meeting. A quorum was present.

**APPROVAL OF MINUTES**

December 4, 2024, HPC Regular Meeting

Chair Jones opened the discussion to review of the minutes asking if the minutes were reviewed by the Commission. There was no discussion or any changes to the minutes asked for by the Commission.

Chair Jones entertained a motion for the minutes from the HPC Regular Meeting on December 4, 2024. Commissioner Davis offered a **motion to approve** the draft minutes as written.

The motion was seconded by Commissioner Trice; the **motion passed** with the following votes:

Will Davis Yes

Zachary Giddes Yes

William Guin Absent

Quianna Lavant Yes

King Randall Yes

Matt Trice Yes

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**NEW BUSINESS**

**CERTIFICATE OF APPROPRIATENESS (COA) APPLICATIONS**

There were four new COA applications that needed to be reviewed by HPC.

**COA #24-077H – 213 & 215 S Monroe Street.** COA Request by Deborah Satchell to replace the current windows with vinyl, add skirting around the crawlspace, add a handicap-accessible ramp on the left side of the screened porch, repair broken stucco, replace deteriorated siding, paint chimney covers, and add gutters. The request was also made to add paved access from S Monroe Street to 215 S. Monroe Street.

Planner II – Tonie Mitchum used PowerPoint slides to present the case. The applicant, Deborah Satchell, was not present and available for questions. Discussion followed.

Commissioner Trice offered a **motion to postpone** this COA request to replace the current windows with vinyl, add skirting around the crawlspace, add a handicap-accessible ramp on the left side of the screened porch, repair broken stucco, replace deteriorated siding, paint chimney covers, and add gutters. The request was also made to add paved access from S Monroe Street to 215 S. Monroe Street. The motion was as follows:

Postpone this COA until the applicant is able to attend the meeting and answer questions posed by the commissioners and to provide site plans to the Planning Department staff.

The motion was seconded by Commissioner Giddes; the **motion passed** by the following votes.

Will Davis Yes

Zachary Giddes Yes

William Guin Absent

Quianna Lavant Yes

King Randall Yes

Matt Trice Yes

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**COA #24-083H – 711 W. Oglethorpe Boulevard.** COA request by Pastor Solomon Loud to stucco the exterior of the building.

Planner II – Tonie Mitchum used PowerPoint slides to present the case. The applicant, Pastor Solomon Loud, was not present and available for questions. Discussion followed.

Commissioner Giddes offered a **motion to approve** this COA to stucco the exterior of the building. The motion was as follows.

Approve the proposed COA for the stuccoing of the exterior of the building as presented and shown in the case file.

The motion was seconded by Commissioner Randall; the **motion passed** by the following votes.

Will Davis Yes

Zachary Giddes Yes

William Guin Absent

Quianna Lavant Absent

King Randall Yes

Matt Trice Yes

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**COA #24-072H – 717 N. Monroe Street.** COA request by Danielle Malcom to fence the left side and rear of the home with black chain-link fence.

Planner II – Tonie Mitchum used PowerPoint slides to present the case. The applicant, Danielle Malcom, was present and available for questions. No additional information was added. Discussion followed.

Vice-Chair Marcus offered a **motion to approve** this COA for the installation of a fence around the side and rear of the home. The motion was as follows.

Approve the proposed COA for the installation of a black chain-link fence around the side and rear of the home as presented and shown in the case file, provided that the fence follows the City of Albany Ordinance regarding Walls and Fences.

The motion was seconded by Commissioner Davis; the motion passed by the following votes.

Will Davis Yes

Zachary Giddes Yes

William Guin Absent

Quianna Lavant Absent

King Randall Yes

Matt Trice Yes

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**COA #24-085H – 814 N. Cleveland Street**. COA request by Quillie & Willie, LLC (Wayne Yesbick) to replace the existing roof with a metal roof.

Planner II – Tonie Mitchum used PowerPoint slides to present the case. The applicant, Quillie & Willie, LLC (Wayne Yesbick) was present and available for questions. No further information was provided. Discussion followed.

Commissioner Davis offered a **motion to approve** this COA for the replacement of the existing roof with a metal roof. The motion was as follows.

Approve the proposed COA for the replacement of the existing roof with a metal roof as presented and shown in the case file.

The motion was seconded by Commissioner Trice; the motion passed by the following votes.

Will Davis Yes

Zachary Giddes Yes

William Guin Absent

Quianna Lavant Absent

King Randall Yes

Matt Trice Yes

Vice-Chair Marcus Yes

Chair Angie Jones Yes

\*Commissioner Giddes excused himself at 11:13 AM.

**OLD BUSINESS**

There was no old business to discuss.

**DISCUSSION**

It was first discussed during the presentation portion, but during the actual discussion agenda item, Commissioners stated that they would like to put in place a measure to highly suggest applicants to come. Mr. Wayne Yesbick later explained that the Historic Preservation Commission should take a look at the application, to see what applicants are required to submit. In the absence of Mr. Forgey, Director of Planning and Development, Tonie Mitchum, Planner II, gave a brief update regarding the administrative review of 304 N. Washington Street for a roof replacement. Code enforcement demolition specialist, Centrell Vicks was absent, however there was discussion about the status of 413 N. Monroe Street since being destroyed by a fire. Further discussion ensured about the use of historic tax credits and Chair Jones presented information about a senior center that was bestowed with a relative’s namesake. More discourse followed about the addition of the Chatmon Building and corner of Highland and Jackson becoming 2025 local historic landmarks. Chair Jones shared that the Historic Preservation Commission had been invited to the Phoebe Putney Memorial Hospital ribbon cutting ceremony on January 9 and to the Keep Albany Dougherty Beautiful “Cheers to our Volunteers” celebration luncheon. King Randall explained an encounter with a constituent within the Historic District at 422 W. Lincoln Ave.

There being no further business, a motion was entertained to adjourn the meeting.

Commissioner Randall offered a **motion to adjourn** the meeting. The motion was seconded by Commissioner Davis; the **motion passed** with a unanimous vote.

The meeting was adjourned at 11:28 AM.

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Angie Jones, Presiding Chair

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Tonie Mitchum, Planner II Marina Rosen, Planner II