Albany-Dougherty Historic Preservation Commission (HPC)

**Regular Meeting Minutes**

Wednesday, July 2, 2025

The Historic Preservation Commission was scheduled to meet in a duly advertised public meeting on Wednesday, July 2, 2024, at 10:00 AM.

**The following Commissioners were present:**

Will Davis

Wiliam Guin

King Randall

Vice-Chair Scott Marcus

Chair Angie Jones

**Commissioners Excused:**

Zachary Giddes

Matt Trice

**Staff Present:**

Tonie Mitchum, Planner II

Jason Tolbert, Planner II

Paul Forgey, Director of Planning and Development

Michael Custer, City Attorney

Kraig Clubb, Information Technology

Centrell Vicks, Demolition Specialist

Kevin Homes, Code Enforcement Officer

**Others Present:**

Annie Barber

Ben Williams

Jeremie McLaughlin

Edrian Mallory

**CALL TO ORDER**

The meeting was called to order at 10:02 AM by Chair Jones who presided over the meeting. A quorum was present.

**APPROVAL OF MINUTES**

June 4, 2025, HPC Regular Meeting

Chair Jones opened the discussion, asking if the minutes were reviewed by the Commission. One correction was made, the deletion of an extra word.

Chair Jones entertained a motion for the minutes from the HPC Regular Meeting on June 4, 2025. Vice-Chair Marcus offered a **motion to approve** the draft minutes as amended.

The motion was seconded by Commissioner Davis; the **motion passed** with the following votes:

Will Davis Yes

Zachary Giddes Absent

William Guin Yes

King Randall Yes

Matt Trice Absent

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**NEW BUSINESS**

Although there were no new applications for Certificates of Appropriateness, Chair Jones discussed that an application was submitted to fill the county HPC vacancy. The vote to appoint will be held on July 7th.

**OLD BUSINESS**

(Due to Postponement) **COA #25-028H – 415 N. Jefferson St** . COA Request by Annie Barber to construct a handicap accessible ramp and to redeck and replace the current roof.

The applicant, Annie Barber, and the roofing contractor, Ben Williams, were present and available for questions. Discussion followed.

Commissioner Davis offered a **motion to approve** this COA request. The motion was as follows:

Approve the proposed COA for the construction of a handicap accessible ramp in the rear and the redecking and replacement of the roof as submitted.

The motion was seconded by Vice-Chair Marcus; the **motion passed** by the following votes.

Will Davis Yes

Zachary Giddes Absent

William Guin Yes

King Randall Yes

Matt Trice Absent

Vice-Chair Marcus Yes

Chair Angie Jones Yes

**DISCUSSION**

Tonie Mitchum, Planner II, gave a brief update regarding the administrative review of 712 Flint Avenue---the construction of a metal shelter along with 600 2nd Avenue. The applicant for 600 2nd Avenue, Chad Warbington, came before the Commission at the June 4, 2025 Regular Meeting. The COA approval for this parcel was contingent upon the rezoning of the lot. The applicant has submitted their application for rezoning.

City Attorney, Michael Custer, was present and updated on the open code case at 1108 N. Madison Street which had been destroyed by fire. An abatement for the structure had been filed, however it will be continued until August 22, 2025. Demolition is not being pursued at this time.

The creation of an Albany-Dougherty Historic Preservation Commission Letterhead was completed. Planning Staff along with Chair Jones presented the proposed letterhead to the other members of the Commission. There was no discussion. The letterhead will be used going forward.

Chair Jones gave an update on the continuing process of the 623 Whitney Avenue local historic designation. The letter was received from the state with recommendation. The City and County, along with the HPC will hold a joint public hearing. The proposed designation will show in 3 consecutive issues of the newspaper in August. A resolution will then be required.

Commissioner Davis posed the question regarding training budget for historic conferences. It was explained by the Director of Planning, Paul Forgey, that the department budgets for the commission. In order to attend the conferences, it must be brought to planning to in order to finance.

There being no further business, a motion was entertained to adjourn the meeting.

Commissioner Davis offered a **motion to adjourn** the meeting. The motion was seconded by Vice-Chair Marcus; the **motion passed** with a unanimous vote.

The meeting was adjourned at 10:39AM.

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Angie Jones, Presiding Chair

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Tonie Mitchum, Planner II

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Jason Tolbert, Planner II